

New York State CLE Board Regulations and Guidelines
Section 8(B)(3), revised. *Effective November 15, 2005.*

3. **Supporting Information** – Applications for Accredited Provider status shall be accompanied by all required attachments for each course or program submitted for the CLE Board’s review. Failure to do so will delay consideration of the application. Required attachments for each submitted course or program include but are not limited to:
- a. timed course or program outline;
 - b. faculty biographies;
 - c. complete set of written materials distributed for each course or program;
 - d. computation of New York credit hours;
 - e. breakdown of categories of credit;
 - f. financial aid policy as required under section 8(A)(4)(I) of these Regulations and Guidelines;
 - g. attendance verification procedures; and
 - h. sample of any nontraditional CLE course format(s).

###