

New York State CLE Board Regulations and Guidelines
Section 8(A)(2), revised. *Effective November 15, 2005.*

2. **Supporting Information** – Applications shall be submitted with all required attachments. Failure to do so will delay consideration of the application. Required attachments include but are not limited to:
- a. timed course or program outline;
 - b. faculty biographies;
 - c. complete set of written materials for the course or program;
 - d. computation of New York credit hours;
 - e. breakdown of categories of credit;
 - f. financial aid policy as required under section 8(A)(4)(i) of these Regulations and Guidelines;
 - g. attendance verification procedures; and
 - h. sample of any nontraditional CLE course format(s).

###