



COURT OFFICERS ACADEMY NEW YORK STATE COURTS

When reporting to the Academy for your first day of training, you will be **required** to have the following items:

- * Any handguns possessed by permit or prior law enforcement status, in a **locked box, unloaded**. If firearms have been vouchered, you **must** have all documentation of said firearms. (C - forms, receipts, etc.)
- * **Social Security Card (*ORIGINAL + 2 Copies*)**
- * **Drivers License (*ORIGINAL + 2 Copies*)**
- * **Birth Certificate (*ORIGINAL + 2 Copies*)**
- * **Knee & elbow pads (*soft shell type*), white or navy blue**
- * **Quality all white cross-training sneakers**
- * **Plain white crew sock (*mid -calf*)**
- * **Combination lock (*i.e. Master type lock*)**
- * **Appropriate athletic undergarments**
- * **1" iron-on block lettering (*see sample page*)**
- * **Two (2) rolls of paper towels**
- * **1 bottle of spray cleaning solution (*i.e. Fantastik, 409, etc.*)**
- * **Water bottle (16 - 32 oz.)**
- * **3 hole loose leaf paper (*for note taking*)**
- * **Pen**

*** NO EXCEPTIONS ***