



APPLICATION TO REGISTER AS IN-HOUSE-COUNSEL

For Attorneys Admitted To Practice In a U.S. State, Territory or the District of Columbia

Pursuant to Part 522 of the Rules of the New York State Court of Appeals

To the Appellate Division of the Supreme Court of the State of New York: The undersigned, an attorney admitted to practice law in a U.S. State, territory, or the District of Columbia, hereby applies to register as in-house counsel pursuant to Part 522 of the Rules of the Court of Appeals, and in support of such application submits the following statement and the accompanying affidavits and other papers.

Appellate Division (check one)	1st Dept.	2nd Dept.	3rd Dept.	4th Dept.
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A. Personal Information

1. State name in full:

FIRST NAME	MIDDLE NAME	LAST NAME	SUFFIX (JR., III)
_____	_____	_____	_____

2. Date of Birth (mm/dd/yyyy): _____ Social Security Number (last four digits): _____

3. Office Address:

NAME OF EMPLOYER			
STREET ADDRESS		CITY/ TOWN/ VILLAGE	
STATE	ZIP	COUNTRY (IF NOT IN THE USA)	
TELEPHONE NUMBER	EMAIL ADDRESS		

4. Residential Address:

STREET ADDRESS		CITY/ TOWN/ VILLAGE	
STATE	ZIP	COUNTRY (IF NOT IN THE USA)	
TELEPHONE NUMBER	EMAIL ADDRESS		

B. Admission Information

- Attach a Certificate of Good Standing from each jurisdiction to which you are admitted. If you are not in good standing in any jurisdiction to which you are admitted, attach a statement explaining those circumstances.
- Attach a letter from the governing disciplinary body of each jurisdiction to which you are admitted certifying whether or not charges were filed, and if any, the disposition thereof.
- Attach additional sheets if you are supplying information for additional jurisdictions.

JURISDICTION NAME	DATE OF ADMISSION (IF APPLICABLE)	BAR NO. (IF APPLICABLE)
_____	_____	_____
Certificate of Admission and Good Standing provided? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Attorney disciplinary letter provided? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Does the jurisdiction permit attorneys admitted in New York to practice as in-house counsel in that jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No		



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_____	_____	_____
Certificate of Admission and Good Standing provided? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Attorney disciplinary letter provided? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Does the jurisdiction permit attorneys admitted in New York to practice as in-house counsel in that jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No		

JURISDICTION NAME	DATE OF ADMISSION (IF APPLICABLE)	BAR NO. (IF APPLICABLE)
_____	_____	_____
Certificate of Admission and Good Standing provided? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Attorney disciplinary letter provided? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Does the jurisdiction permit attorneys admitted in New York to practice as in-house counsel in that jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No		

C Affidavit of Applicant (Required)

STATE OF _____)
) ss.:
COUNTY (CITY) OF _____)

I, _____, swear (or affirm) that (1) I have provided the information required in the foregoing application fully, truthfully and accurately; (2) my answers are true of my own knowledge, unless stated as upon information and belief, and as to such answers, I believe them to be true; (3) I have read and am in compliance with Part 522 of the Rules of the Court of Appeals (22 NYCRR § 522.1 et seq.); (4) I perform/will perform full-time or part-time legal services in New York State solely and exclusively as provided in 22 NYCRR §522.4; and (5) I agree to be subject to the disciplinary authority of New York State and to comply with the New York Rules of Professional Conduct (22 NYCRR Part 1200) and the rules governing the conduct of attorneys in the _____ Judicial Department.

Signature _____

Subscribed and sworn to or affirmed before me this _____ day of _____ in the year 20_____.

Notary Public
(Sign & Affix seal or stamp)



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Pursuant to Part 522 of the Rules of the New York State Court of Appeals

D. Affidavit/Affirmation of Employer

STATE OF _____)

) ss.:

COUNTY (CITY) OF _____)

I, _____, swear (or affirm) that (1) I am an officer director, or general counsel of _____ ("Employer"); (2) I have reviewed the information set forth in the foregoing application of _____ ("Applicant"), and believe that information to be true and correct; (3) I have read Part 522 of the Rules of the Court of Appeals (22 NYCRR § 522.1 et seq.); (4) the Applicant commenced/will commence full-time or part-time employment as an attorney for Employer in the State of New York on _____ (mm/dd/yyyy); and (5) the nature of the Applicant's employment by Employer conforms entirely with the requirements of Part 522 of the Rules of the Court of Appeals.

Signature _____

Title _____

Subscribed and sworn to or affirmed before me this _____ day of _____ in the year 20_____.

Notary Public
(Sign & Affix seal or stamp)