

Article 81 Training for Lay Guardians

Court-Approved Training for Non-professionals

*Sponsored by the Guardian Assistance Network of the Unified Court System of New York**

Pre-registration is required.

Available only to non-professional guardians

The training session is offered free of charge

All training sessions are held from **12 Noon – 4:30 PM**

Kings County Supreme Court

360 Adams Street

Brooklyn, NY 11201

2018 Training Schedule*

____ **Thursday, January 18**

____ **Thursday, July 19**

____ **Thursday, April 19**

____ **Thursday, October 18**

**Please note that the schedule is subject to change*

PLEASE BRING YOUR ORDER & JUDGEMENT

This training will include:

- How to begin your work as a newly-appointed guardian
- What are your responsibilities as a personal needs and/or property management guardian
- How to fulfill the compliance requirements including writing and filing of the initial, annual, and final reports
- How to find resource information that will be helpful to you in your guardianship duties

Participants who attend the entire training will receive:

- A manual specifically written for lay guardians.
- A certificate of attendance that satisfies the training requirement under MHL §81.39(b)

If interested, please complete the attached registration form and return by either regular mail, e-mail or “fax” to:

Guardian Assistance Network (GAN)

360 Adams Street, Room 723

Brooklyn, NY 11201

Telephone: 347-296-1948 Fax: 212-618-5856

E-mail: GAN@nycourts.gov

Directions by car: The court facilities are located in downtown Brooklyn. From Brooklyn, Queens or Staten Island, take BQE to Atlantic Ave. Exit. From the Bronx or Manhattan, take the Brooklyn Bridge which leads directly into Adams St. There is no on-site parking. Street parking is very limited so it may be necessary to find a garage parking facility.

Directions by public transportation: Subway: M, N, R to Court St.; 2, 3, 4, 5 to Borough Hall; A, C, F to Jay St. /Metro Tech; Bus: Numerous buses stop in the vicinity of the courts. For the number of the bus and the location of the bus stop nearest the building you wish to reach, call the MTA at (718) 330-1234.

Please keep this information flyer. Return attached registration form.

The training program will not be held in our office.

The training room number will be provided after registration

*** With assistance from The Guardianship Project of the Vera Institute of Justice**

Return only this form to the Guardian Assistance Network!

Kings County Supreme Court
360 Adams Street, Room 723, Brooklyn, NY 11201
Fax: (212)618-5856/e-mail: GAN@nycourts.gov

Article 81 Training for Lay Guardians
2018 REGISTRATION FORM

Please indicate the session that you wish to attend:

____ Thursday, January 18

____ Thursday, July 19

____ Thursday, April 19

____ Thursday, October 18

PRINT NAME: _____ DATE _____

DAY PHONE: _____ ALTERNATE PHONE: _____

ADDRESS: _____ Apt# _____

CITY: _____ STATE: _____ ZIP: _____

E-mail (print legibly) : _____

GUARDIAN FOR: _____ INDEX # _____

COUNTY OF GUARDIANSHIP _____

GUARDIAN OF: PERSON ___ PROPERTY ___ BOTH ___

TEMPORARY, INTERIM OR SPECIAL GUARDIAN: Yes _____ No _____

WHERE DOES YOUR WARD USUALLY RESIDE?

____ Nursing Home (or other residential setting such as a group home, adult home, etc.)

____ Lives alone in the community

____ Lives with others in the community

My ward is in the hospital or nursing home on a **temporary** only basis: ___yes ___ no

Other _____

WHERE ARE YOU IN THE GUARDIANSHIP PROCESS?

_____ a verbal order appointing me guardian was issued after a hearing

_____ I have a signed Order of Appointment

_____ I have a Guardianship commission

_____ I have been a guardian for more than 6 months and need to satisfy requirement

_____ Other: Please explain _____

HOW OLD IS THE PERSON FOR WHOM YOU ARE THE GUARDIAN? _____

WOULD YOU LIKE YOUR TRAINING MANUAL IN SPANISH? Yes _____ No _____