



APPELLATE DIVISION LAW LIBRARY

M. Dolores Denman Courthouse
50 East Avenue, Suite 100
Rochester, NY 14604-2214

Patron Conduct Policy

In order to insure constructive use of library facilities, materials, and services, as well as the personal comfort of all patrons, the following rules for use have been established:

1. Patrons shall be engaged in activities associated with the use of a law library, such as legal research and utilization of legal resources.
2. Loitering and sleeping are prohibited.
3. Reasonable quiet is expected throughout the library. No patron may disturb others using the library. Cell phones must be set to silent. Phone conversations are only permitted in study rooms or when they cannot be heard by others.
4. Foul, abusive and/or threatening language is prohibited.
5. The library assumes no responsibility for the care and supervision of children – they must be accompanied and supervised by an adult at all times.
6. Drinks are permitted, but must have a proper fitting cap or cover. Eating may only be done in the library snack room.
7. Only certified service animals are permitted in the library.
8. Patrons must dress appropriately. Shoes and shirts must be worn at all times.
9. Patrons must not create a nuisance to others. Examples include, but are not limited to offensive odors, staring, littering and/or obstructing walkways or aisles.
10. Patrons must abide by the library's Computer Use Policy.
11. Patrons must not damage, deface or misuse library property and will be subject to financial liability for damages.
12. Soliciting of any kind, including legal advice and legal services, is prohibited.
13. The library assumes no responsibility for personal belongings.
14. Photography or filming is not permitted in the library without prior approval of the Clerk of the Court.

Failure to comply. Failure to comply with library rules, library signage or the directives of library staff, or to cooperate with the staff in their enforcement of these rules may result in the loss or suspension of library privileges, including but not limited to temporary or permanent removal from the library premises. Individuals who wish to appeal such a decision must notify the library director, in writing, within 10 days of the decision.

The library reserves the right to change these rules at any time.

Effective 12/14/2017